



**TOWN OF CAMP VERDE  
WORK SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, JANUARY 28, 2026 at 5:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

**1. Call to Order**

Mayor Moore called the meeting to order at 5:00 p.m.

**2. Roll Call.**

Councilor Brian Bolton, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock, Councilor Patricia Seybold, Vice Mayor Wendy Escoffier and Mayor Marie Moore.

**Also Present**

Town Manager Miranda Fisher, Utilities Director Lisa Vaughn, Utilities Analyst Kristen Gressly, Wastewater Division Manager Chet Teague, Development Services Director Christian Green, Building Official Roxanne Jasman and Town Clerk Leah Rhodes.

**3. Pledge of Allegiance**

Councilor Bolton led the Pledge.

**4. Presentation and discussion of sewer rate proposal in response to public requests for metered or usage-based billing, including evaluation of fixture-based rates and alternative revenue options.** Staff Resource: Utilities Director Lisa Vaughan and Utilities Analyst Kristen Gressley.

Town Manager Fisher stated the presentation is for discussion to help further guide staff on the next possible steps to take in addressing public concerns on sewer usage rates.

Utilities Analyst Gressly provided an overview of the rate proposal in response to the Public's request for metered or usage-based sewer rates to replace the existing fixture - base billing structure. Analyst Gressly provided three rate structure options for Council consideration:

- Option 1 is to maintain the current fixture-count model.
- Option 2 is a usage-based rate structure where usage-based fees include a base fee for service maintenance with usage charges added onto the service base fee, charging for each gallon through the meter.
- Option 3 recommended options for reducing the revenue burden so that users did not

have to pay as much. This would be accomplished through raising the rate of sewer capacity fees and septage fees.

Utilities Analyst Gressly provided a summary of each of the Options' pros and cons.

Town Manager Fisher, Utilities Director Vaughan, Utilities Analyst Gressly and Wastewater Division Manager Teague responded to questions from the Council.

Town Manager Fisher stated that the Town currently has a contract with the Willdan Group to complete the development impact fees study, and recommended reaching out to Willdan Group to see if they could complete the capacity fee study under an amended scope of work

The Council agreed to reach out to the Willdan Group. Town Manager Fisher stated that for FY27, the sewer rate will remain at a fixture rate and reminded the public that both water and sewer rates increased, effective January 1, 2026, as outlined in the 5-year rate increase plan that Council adopted in 2023.

Mayor Moore recessed the meeting for a break at 6:22 p.m. and reconvened the meeting at 6:33 p.m.

**5. Presentation and discussion regarding changes to the 2024 International Building Code for future adoption consideration.** Staff Resource: Chief Building Official Roxanne Jasman.

Building Official Jasman informed the Council of a forthcoming proposal to adopt a new ordinance to update the Town's Building Codes to the 2024 International Building Codes and the 2023 National Electrical Code. Building Official Jasman recommended retaining the 2018 Energy Code as the minimum standard, rather than adopting the most recent edition, to help mitigate construction costs and maintain consistency with neighboring jurisdictions. Building Official Jasman explained the rationale for the most significant proposed text amendments of the draft amendments to the Town of Camp Verde Administrative Building Code.

Town Manager Fisher and Building Official Roxanne Jasman responded to questions from the Council.

**6. Adjournment**

Mayor Moore adjourned the meeting at 7:38 p.m.

  
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Mayor Marie Moore

  
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Attest: Leah Rhodes, Town Clerk

**CERTIFICATION**

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on January 28, 2026. I further certify that the meeting was duly called and held, and that

a quorum was present.

Dated this 20 day of February, 2026.  
Leah Rhodes  
Leah Rhodes, Town Clerk